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### HOTEL BOOKING FORM

**!! ALL FIELDS MUST BE COMPLETED!!**

**LUXEMBOURG CUP 2022- From 01<sup>st</sup> to 05<sup>th</sup> December 2022**

**To be send to the hotel: [meeting@doubletree-luxembourg.com](mailto:meeting@doubletree-luxembourg.com) and Ecole de GRS: [joblux2501@gmail.com](mailto:joblux2501@gmail.com)**

Please return this form **duly completed** latest by **November, 01<sup>st</sup> 2022**.

COUNTRY: ..... CLUB: .....

CONTACT PERSON: .....

ADDRESS: .....

TEL: .....

EMAIL: .....

Referring to above event, I would like to make the following reservation at the DoubleTree by Hilton Luxembourg

→ ARRIVAL ON: ..... → DEPARTURE ON: .....

(Please note that official check-in time is as from 3:00 pm) (Official checkout time is before noon).

- Standard Guestroom rate (1 person) per night	<input type="checkbox"/>	EUR 89,00
- Standard Guestroom rate (2 persons) per night	<input type="checkbox"/>	EUR 99,00
- Superior Guestroom rate (3 persons) per night	<input type="checkbox"/>	EUR 119,00
- Deluxe Guestroom rate (4 persons) per night	<input type="checkbox"/>	EUR 149,00

Please summarize your need below (full details to be completed on page 2)

TOTAL Number of rooms: Single: \_\_\_\_ Twin: \_\_\_\_ Double: \_\_\_\_ Triple: \_\_\_\_ Quadruple: \_\_\_\_

TOTAL Number of persons: \_\_\_\_

All Rooms are Non Smoking, Inclusive of buffet breakfast and VAT

**Please complete the table in page 2 with the details of each person who will occupy the rooms.**

**Please note that twin rooms cannot be guaranteed**

**Special Diner option at 19.00€ (Soup + Chef's Dish) To be booked and pre-paid**

Number of Person for Dinner on 02.12.2022: \_\_\_\_

Number of Person for Dinner on 03.12.2022: \_\_\_\_

Number of Person for Dinner on 04.12.2022: \_\_\_\_

**I guarantee the attached reservation with the following credit card details or by sending a copy of bank transfer (OBLIGATORY) The booking will be confirmed when 100% of the total amount of your stay will be received/charged.**

Credit card: ☐ VISA ☐ AMEX ☐ MC/EUROCARD ☐ DINERS ☐ OTHER

Credit card number: ..... Expiry date: .....

Card Owner: .....

Free cancellation until 01<sup>st</sup> November 2022

If you cancel between 02<sup>nd</sup> November 2022 and 30<sup>th</sup> November 2022, the value of the first night will be not reimbursed.

For any cancellation occurring between the 30<sup>th</sup> of November and the arrival date: 100% penalty

**Down payments:** Thank you for transferring the required **pre-payment** to the following bank account:

**Reference: Country+Club+CUP2019**

**BIC: BCEELULL – Banque et Caisse d'Epargne de l'Etat**

**IBAN : LU80 0019 1100 3015 8000**

**Account Holder : Elba Luxembourg S.A.R.L. BIC Code:BCEELULL**

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Filling out this form will speed up the check-in process!

<u>ROOM</u>	<u>NAME</u>	<u>SURNAME</u>	<u>DATE OF BIRTH</u>	<u>PLACE OF BIRTH (TOWN, COUNTRY)</u>	<u>DETAILED ADRESS</u>	<u>PASSPORT NUMBER</u>	<u>ROOM TYPE (Single, Twin, Double, Triple, Quadruple)</u>	<u>DINNERS (yes/no)</u>
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								

*Single : 1 bed - Twin : 2 Single beds Double : 1 bed for 2*

*Triple : Twin beds and 1 extra bed OR double bed and 1 extra bed*

*Quadruple : Twin beds and 2 extra bed OR twin beds and sofa bed for 2 OR 1 bed for 2 persons and 1 sofa for 2 persons*